

APPLICATION for ZONING CERTIFICATE CITY of BOWLING GREEN, OHIO

(PLEASE PRINT or TYPE INFORMATION)

Property Owner: Name _____ Address _____	Project Location: Address _____ Lot Number(s) _____			
(Circle One) Owner-Occupied Rental If a rental, indicate if registered: Yes or No				
Contractor _____ Contractor's Address _____ Describe Proposed Project/Use: _____				
Present Use (Check Box): <input type="checkbox"/> Single-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Non-Conforming Use <input type="checkbox"/> Other (Specify: _____)	Proposed Use (Check Box): <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;"> <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition (including deck) <input type="checkbox"/> Additional Units (#) _____ <input type="checkbox"/> Alteration <input type="checkbox"/> Change in Roof Pitch <input type="checkbox"/> Sign(s) <input type="checkbox"/> New Construction <input type="checkbox"/> Other (Specify: _____) </td> <td style="width: 33%; border: none;"> <input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Conditional Use <input type="checkbox"/> Driveway/Parking <input type="checkbox"/> Home Occupation <input type="checkbox"/> Change-in-Use <input type="checkbox"/> Fence (Height: __) <input type="checkbox"/> Swimming Pool <input type="checkbox"/> In-ground <input type="checkbox"/> Above-ground </td> <td style="width: 33%; border: none;"></td> </tr> </table>	<input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition (including deck) <input type="checkbox"/> Additional Units (#) _____ <input type="checkbox"/> Alteration <input type="checkbox"/> Change in Roof Pitch <input type="checkbox"/> Sign(s) <input type="checkbox"/> New Construction <input type="checkbox"/> Other (Specify: _____)	<input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Conditional Use <input type="checkbox"/> Driveway/Parking <input type="checkbox"/> Home Occupation <input type="checkbox"/> Change-in-Use <input type="checkbox"/> Fence (Height: __) <input type="checkbox"/> Swimming Pool <input type="checkbox"/> In-ground <input type="checkbox"/> Above-ground	
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SIGNATURE REQUIRED ON BACK/NEXT PAGE

THIS BOX IS FOR OFFICE USE ONLY

Zoning District _____

DATE OF APPLICATION _____ FEE \$ _____ PERMIT NUMBER _____

REMARKS: _____

Cash Check # _____

CITY ENGINEER _____	DATE _____
PUBLIC WORKS DIRECTOR _____	DATE _____
ELECTRIC SUPERINTENDENT _____	DATE _____
UTILITIES DIRECTOR _____	DATE _____
FIRE DIVISION _____	DATE _____

CONDITIONS OF ISSUANCE:

DATE ISSUED _____ SIGNATURE _____

DATE DENIED _____ TITLE _____

By signing below, the applicant has read, understands and agrees to the following:

1) The Planning Department will have access to the property for on-site inspections prior to, during, and after construction.

2) There may be deed restrictions on the property that differ from the City of Bowling Green Zoning Regulations. You are responsible for checking your deed and ensuring that any proposed project meets any restrictions that may be in effect.

3) There may be utility and/or ditch easements upon my property. You are responsible for knowing if such easements exist. (Easement information is available in the Wood County Recorder's Office).

4) Any fence, structure or planting placed within a utility and/or ditch easement may be subject to damage or removal at the property owner's expense in the event that a utility company requires access.

5) The City of Bowling Green has no responsibility for the correct placement of a fence on the applicant's property or misplaced on the neighbor's property. The Property Owner is responsible for accurate location of property lines.

For single or 2-family dwellings: Attach one (1) copy of a scale drawing showing the lot(s) with dimensions, the existing structure(s), and the proposed improvements with heights to the peak of the roof and the number of floors (including basements), with the accurate measurements to the lot lines and dimensions of all proposed and existing paving and buildings. **For plans of five (5) acres or less the scale shall be not less than 1"=20'.**

For all other uses: Attach six (6) copies of a scale drawing showing the lot(s) with dimensions, the existing structure(s), and the proposed improvements with heights to the peak of the roof and the number of floors (including basements), with the accurate measurements to the lot lines and dimensions of all proposed and existing paving and buildings. See Section 150.94 for required site plan information. **For plans of more than five (5) acres the scale shall be not less than 1"=40'. The drawing must show all Right-of-Way lines, lot lines, driveways and off-street parking areas with dimensions.** All applications must comply with Section 150.92-94 of the Code of Ordinances. No application can be approved that does not comply with this Section.

I HEREBY DECLARE AND AFFIRM THAT ALL OF THE INFORMATION ABOVE AND ATTACHED IS TRUE AND CORRECT. ALL USE OF THE PROPERTY WILL BE AS CERTIFIED AND ATTESTED TO HEREIN. I HAVE BEEN DULY AUTHORIZED BY THE OWNER TO MAKE THE ABOVE APPLICATION AND AGREEMENT. I WILL CALL THE PLANNING DEPARTMENT OFFICE FOR NOTIFICATION THAT MY PROJECT IS NEAR COMPLETION AT (419) 354-6218.

SIGNATURE: _____ DATE: _____

PRINT NAME: _____ PHONE: _____

ADDRESS: _____

E-MAIL ADDRESS: _____

BEFORE YOU DIG, CALL 1-800-362-2764 TO HAVE ALL UNDERGROUND UTILITIES SPOTTED

CITY OF BOWLING GREEN • 305 NORTH MAIN STREET • OHIO 43402

PHONE: (419) 354-6218

EMAIL: planning@bgohio.org • WEBSITE: www.bgohio.org